

# Town of Lee Recreation Commission

## Meeting Minutes for 04/04/2017

### Call to Order

- Meeting called to order at 6:30PM.
- Larry Kindberg, Joseph Hannon, Annette Brown and James Lonano were in attendance.
- No public comments.
- The minutes from the March meeting will be reviewed at the May meeting.
- The Treasurer's Report was accepted – \$2878.34 in the Revolving Account and \$7538.55 in the General Account.

### Old Business

- Select Board Meeting
  - Larry advised that the Select Board agreed to reinstate the Commission's authority as contemplated under the RSA. Accordingly, all matters related to the parks and recreation will be initially referred directly to the Commission; the Commission will then submit its recommendations to the Select Board.
  - Larry also advised that the MOU with ORYA was accepted with Stevens Field back in, but the verbiage remained "The Town". However, the Commission is now the direct point of contact with ORYA. The Commission agreed that we still need to have ORYA address the damage to the turf at LRP.
- Easter Egg Hunt – Cynthia McLain attended to discuss final planning
  - Everything has been ordered and there is sufficient money in the budget for this event.
  - James is still waiting to hear back from Lindt on possible donations.
  - This event will start promptly at 9AM – the Commission will plan to arrive at 7:30AM to set up. It was discussed whether pop-up canopies and/or folding tables are still needed. Cynthia advises that pop-ups have been reserved from the Library. Larry will talk to the Fire Department to see what tables are available for our use.
  - It was discussed whether signage is needed to help promote this event. It was decided no additional promotion is needed since it is advertised on the sign at the Public Safety Complex and information is sent in emails to the schools, the Church and the E-Crier.
  - Cynthia sent a request to ORHS for volunteers to assist with the event – she has not received any response.
  - Larry advised that McGregor EMS will be attending with an ambulance and "boo-boo bunny".
  - Cynthia is looking for some assistance in washing the plastic eggs and in assembling prizes and baskets.
- Fishing Derby – Cynthia McLain attended to discuss planning
  - Larry will send the letter to the Stevens Family requesting permission to use the property for this event.

- Cynthia will follow up with fish and prize/trophy orders. The event permit has been requested. A porta-potty needs to be ordered.
- Larry and Joe will gather up any remaining signs to be updated with this year's event information.
- Larry and Cynthia discussed invoices from previous event and will work to resolve any unpaid balances.
- The Commission discussed purchasing a thank-you gift for the Stevens Family for their continued support for this event. Larry discussed using funds from the discretionary fund.
- The Commission discussed increased promotion for this event. It was noted that attendance was down last year. Potential options include opening the event up to non-Lee residents (small admission fee?) and sending information to Mast Way to be included in school newsletters.
- It was also discussed increasing the cash prizes to the following: 1 each at \$100, \$75, \$50 and \$25. It was agreed that 15 fish would be tagged for prizes.
- Other changes for this year's program would be having bait available, contacting NH Fish and Game to have them participate in light of recent TV show "North Woods Law" – Larry will contact the agency's Executive Director.
- Letters will be sent out to local vendors for food donations.
- The Commission will coordinate with the Fire Department for the Fish Fry – we need to purchase hot dogs, rolls, chips, etc. Cynthia will send a list of items needed and we will purchase.

#### Conclusion

- The next meeting is scheduled for Tuesday, April 2, 2017 at 6:30PM to be held at the Public Safety Complex.
- The meeting was adjourned at 7:45PM.